

CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Carrillo **Classification:** Field Representative

Posted: April 6, 2023

Assemblymember Juan Carrillo is seeking a Field Representative to work in the Victor Valley District Office. The Field Representative will be responsible for assisting the District Director and acting on behalf of the Member within specified guidelines. Key responsibilities include but are not limited to responding to a variety of constituent inquiries and problems, including professional, interpersonal communications, and responses to telephone calls and mail. Ability to work cooperatively and courteously with others, handle multiple projects simultaneously, meet deadlines, and work closely with the District Director. Bilingual in Spanish strongly preferred. The Assembly salary range for this position is \$47,184-\$120,132 annually. The successful candidate's salary for this position is anticipated to be established between \$47,184 - \$50,000 annually.

Contact: For inquiries of interest, please email a cover letter and resume, and include in the subject line: "Field Representative" to Eric.Ohlsen@asm.ca.gov.